

DA WOON, JEONG

OBJECTIVE To attain a Translator position where I can fully utilize my translation and communication skills to assist your company in achieving its business goals

- SUMMARY**
- Translator with over 5 years of working experience in Samsung affiliates and others
 - Skilled at managing high volume of documents with accuracy and providing qualitative translation in accordance with specific requirements
 - Excellent understanding of new task topics

**WORK
EXPERIENCE**

- **FREELANCING**
May 2022 – present
 - 『Finding Tessa』 book translation
 - The Korean National Police Agency_Cyber department's documents (classified)
 - Seoul Investment brochure
 - Korea Environment Corporation (KECO)_research paper
 - A Collector's Invitation (by Lee Gun-hee)
 - Ewha News (Ewha University)
 - AK Industry presentation file
 - Various cosmetic company resources
- **TRANSLATOR, SAMSUNG ELECTRONICS, SUWON-SI, GYEONGGI-DO**
May. 2020 – May. 2022
 - Translate a wide range of documents related to human resources (e.g. Executive message, HR system, newsletter, organizational culture, COVID-19 notification, information security, general affairs and others)
 - Interpret 1:1 meetings between executives (provided interpretation services to executives at meetings and Townhall Meeting, and to global employees)
- **TRANSLATOR, SAMSUNG SDI, CHEONAN-SI, CHUNGCHEONG-DO**
Sep. 2018 – Mar. 2020
 - Translated manufacturing standards and horizontal deployment cases for overseas subsidiaries
 - Provided interpretation services during plant visits of overseas clients
- **TRANSLATOR, SAMSUNG SDI, ULSAN-SI, GYEONGSANG-DO**
Apr. 2018 - Jul. 2018
 - Produced an ENG-KOR glossary of battery manufacturing
 - Translated SOP for overseas subsidiaries

- Translated training materials for the global workforce
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EDUCATION

EWHA WOMANS UNIVERSITY, KOREA

GRADUATE SCHOOL OF TRANSLATION AND INTERPRETATION

Master of Korean-English Translation, Mar. 2016 – Feb. 2018

THE UNIVERSITY OF AUCKLAND, NEW ZEALAND

Bachelor of Commerce: Economics, Feb. 2008 – Apr. 2012