

Julie Frey



Translator - Interpreter - Proofreader - Tutor

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www.gibberishsolutions.com

Polyglot and multi-cultural background. Fluent and full professional proficiency in 5 languages; German, English, French, Spanish and Dutch. Life and work experience in 8 countries, over 2 continents. Self-employed translator, interpreter and language teacher since 2021 specialising in medical, legal and State Administration domains. Continuous teaching experience since 2010, various age groups and language skills.

Experience

Self-employed at Gibberish Solutions - Spain

11/2021 - present

- Translations: websites, product descriptions, articles, trainings, user manuals, etc
- Accompanied Interpretation for doctor's appointments, courthouse, police station, mayor's office, etc.
- Proofreading and tutoring in ES, EN, FR, DE, NL different ages and levels.

Legal Assistant at Legalium Cano & Luickhardt - Tenerife

03/2021 - 11/2021

• Assisting the lawyers in their daily tasks; answering phone calls, agending appointments, sendings bills, writing Powers of Attorney, contacting clients for feedback and next steps on a daily basis.

Public Relations at Jardines de Nivaria 5* (Adrian Hotels) -Tenerife

10/2019 - 03/2021

• Guaranteeing the full satisfaction of all clients during their stay. Handling complaints, enquiries, reservation, etc.

Interpreter at Hospiten Sur - Tenerife

10/2016 - 09/2019

- Interpretation between doctors and patients, from Spanish to French, German, English and Dutch, and vice-versa
- Administrative support: dealing with patients' requests, phone calls, insurances, claim, etc

Recruitment Consultant and Payroll Officer at Rainbow Resources Group - Brussels

07/2015 - 09/2016

- Candidate support: screening candidate CVs; administering and correcting language and IT tests; interviewing and advising candidates; preparing candidate files; setting up and following up on interviews; database administration, etc.
- Client support: visiting and advising clients; drawing up commercial contracts and job descriptions; sending appropriate files; communicating feedback
- Administrative support, Payroll administration and other specific projects.

Education

2015 - Bachelor in Translation and Interpretation (FR/EN/ES)

Institut Supérieur d'Interprètes et de Traducteurs - Brussels - <u>Belgium</u>

2014 - Bachelor in Applied foreign languages (FR/EN/ES)

Université de Franche Comté - Besançon - France

2009 - Baccalauréat ES (A Leves, Economic and Social Sciences)

Lycée Français de Singapour - <u>Singapore</u>

Languages

- German Mother tongue
- French Second mother tongue
- English Native level

- Spanish Native level
- Dutch Excellent level