



MUDASSIR AHMAD

Hindi/Punjabi linguist

PROFILE

I am a skilled linguist with three years of experience in the localization and translation industry. Hindi is my native language, and I am basically from a Hindi/Punjabi Indian background, and I have keen interest in linguistics. I can speak and write five languages. I want to work in a challenging environment in an organization, where I can utilize my language skills, update myself with latest technologies and enhance my present skills.

CONTACT

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LINKS

www.linkedin.com/in/ahmadqdn

EDUCATION

Punjab Technical University

2012 - 2016

- Bachelor of Technology in Civil Engineering
DAV College Batala, Punjab
- 12th from PSEB with Punjabi as first language.

WORK EXPERIENCE

White Globe Pvt. Ltd. Freelance Translator

April 2020 - Present

- Provided oral translations and interpretation in Punjabi.
- Successfully met deadline & managed high volumes of work
- Reviewed and updated translations to ensure conformance with contemporary language developments.

Rooman Technologies Private Limited Translator

Nov 2020 - Jan 2021

- Translated & typed a technical document from English to Punjabi.
- Replicated the flow, style & overall meaning of the original texts.
- Reviewed final works to spot & correct errors in punctuation, grammar, and translation.

SKILLS

- Written communication
- SDL Trados and MemoQ
- Microsoft Word proficiency
- Translation research
- Punjabi editing and proofreading
- Time management
- Graphic designing
- Content Writing
- Data Entry
- HTML CSS JavaScript
- Photoshop proficiency
- Document review
- Proofreading skills