

Bern-Waddy Louis Jean

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Authorized to work in the US for any employer

Work Experience

Human Resources Manager

FOKAL - Panama, NY

January 2019 to May 2023

Customer representative, Recruitment, Human resources manager

Education

Bachelor's degree in Business Administration

IHECE - Port-au-Prince

October 2020 to Present

Bachelor's degree in Linguistics

Fla. State University - Ontario, CA

June 2019 to October 2022

Skills

- English
- QuickBooks
- Recruiting
- Microsoft Office
- Customer service
- Talent Acquisition
- Business development
- Typing
- Computer skills
- Microsoft Excel
- Linguist Experience
- Account management
- Microsoft Word
- Analysis skills
- Financial services

- Interpretation
- Communication skills
- Spanish
- Strategic Planning
- Human Resources Management
- Negotiation
- ATS
- Bilingual
- Translation
- Performance Management
- Smartsheet
- Bookkeeping
- Phone etiquette
- Information security
- Politiques et procédures RH
- Live chat
- Payroll
- Call center
- Customer support
- Time management
- Organizational skills
- Administrative experience
- Recrutement

Languages

- Français - Avancé
- Anglais - Avancé
- Espagnol - Courant
- Haitian Creole - Fluent

Certifications and Licenses

CCA Data Analyst

January 2023 to Present

Microsoft Office Specialist

May 2019 to Present

Driver's License

April 2018 to 2030