# SYAIDA ILMUNA ISMAIL

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| Education<br>UNIVERSITI TEKNOLOGI MARA (UITM)<br>Bachelor's Degree, Mass Communication & Media Studies Major in Broadcasting<br>CGPA: 3.8<br>• Vice Chancellor Award   | Shah Alam, SEL<br>2013                          |
| SEKOLAH MENENGAH KEBANGSAAN HAMID KHAN<br>Sijil Pelajaran Malaysia: 5A   | Gelugor, Pulau Pinang<br>2008                   |
| <ul> <li>Experience</li> <li>EOBAK MERAH</li> <li>Assistant Editor &amp; Writer <ul> <li>Edit senior and junior writers articles in terms of grammar, punctuation, style and language</li> <li>Act as gatekeeper of choosing the right news to be published and guide writers in writing s news.</li> <li>Proofread copywriting for Facebook and other social media platforms for Lobak Merah.</li> <li>Plan and execute content strategies for Facebook postings.</li> <li>Monitor writers performance in Google Analytics.</li> <li>Present weekly reports on writers performance to head of content.</li> <li>Write at least two BM articles on any topic per day.</li> </ul> </li> </ul> | Kuala Lumpur<br>March 2022 – Present<br>s used. |
| <ul> <li>Senior Content Writer &amp; Editor</li> <li>Wrote daily general, viral and human interest articles.</li> <li>Wrote creative listicles on history, crime, personalities, food and travel.</li> <li>Wrote sponsored articles for big brands like Astro, Traveloka, Grab and Boost.</li> <li>Top writers in 2018, 2019 and 2021 with the highest pageviews - 10.6 million.</li> <li>Talent for Lobak Merah video content.</li> </ul>   | 2017 – 2022                                     |
| <ul> <li>PENERBIT UNIVERSITI MALAYSIA KELANTAN (UMK)</li> <li>Part-time Editor <ul> <li>Proofread and edited books published under Penerbit UMK.</li> </ul> </li> </ul>  | (Remote)<br>2022 – 2023                         |
| CREATIVE LIONS ASIA PRODUCTION<br>Translator / Script Writer<br>• Brainstorm ideas for MBSB Raya advertisement.  | Kuala Lumpur<br>2018 – 2019                     |

Translated scripts written in English to Bahasa Malaysia. •

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### **GRUP BUKU KARANGKRAF**

Novelist

- Published 3 novels and 4 anthologies under Alaf 21 and Buku Prima publication thriller, horror and romance genre.
- Novels: Dia Bukan Arissa (2013), Akulah Si Jelita (2014), Jangan Percaya! (2015)
- Anthologies: Bunuhan Tren (2016), BAYI Karnivor (2017), Tanah Gegar Tanah (2017) and Radio Bising (2018)
- Proofread and reviewed all print and electronic content for grammar, tone, voice and creative quality.
- Participated in all stages of manuscript preparation and book production including attending signing sessions during Pesta Buku Antarabangsa Kuala Lumpur (PBAKL).

### **Skills & Interests**

**Technical:** Experience in using Microsoft Office, Google Analytics, Canva, WordPress, CapCut, Photoshop, Facebook Insights.

Language: Bahasa Melayu (Native), English (Advanced)

#### References

#### Muhammad Isa Ahmad Zubir

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### Mohammad Ali Haji Mohd Noor

Ex Managing Editor of Grup Buku Karangkraf +6018-2702059

Shah Alam, SEL 2013–2018