

Akshitha P

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Summary

As a highly motivated and results-driven professional with a background in marketing. I am seeking a challenging position that allows me to utilize my communication skills and contribute meaningfully to a dynamic team. My goal is to work in finance and banking, leveraging my relevant experience or education to make a positive impact and achieve mutual success with a forward-thinking organization.

Experience



Senior operation Executive

HDB Financial Services Ltd.

Jan 2021 - Present (3 years)

Overseeing day-to-day operations within the finance department. Ensuring efficient and effective processes for loan disbursement, document verification, and other operational activities. Ensuring that all operations comply with regulatory requirements and company policies. Managing and mitigating operational risks.

Freelance Writer

Freelance (Self employed)

Education

BNM Degree College

Bachelor of Business Administration, Sales, Distribution, and Marketing Operations, General

2016 - 2019

Activities and societies: Co-Ordinator: Cultural Club

I have taken Active Participant in cultural Events

I have represented my collage intercollegiate Cricket Competition with my team and secured first place for the same.

BNM PU College

Pre University, Business Administration and Management, General

2014 - 2016

I have Secured first place for Miss Fresher

I have also represented my collage intercollegiate Throw Ball Competition with my team and secured first place for the same.

Skills

Communication • English • Kannada • Artificial Intelligence (AI) • Writing • Editing • Translation •
Social Media Communications • Financial Accounting • Microsoft Office