



Alexandra

Jachimiak

LANGUAGES, ETC.

## EDUCATION

MA | Translation and International Cooperation

Lille 3 / Lyon 2

2012 - 2014

Gap year

Intern translator at cosmetics company / Travels

2011 - 2012

BA | Modern Applied Languages

University of Strasbourg / University of Wyoming

2008 - 2011

## LANGUAGES



## PAIRS

- ♣ ENG (UK/US) > FR
- ♣ SPAN (ES) > FR
- ♣ HEB > FR

## ABOUT ME

*Hard-working, driven, and passionate language wizard with proven experience in team building, operations, translation, proofreading and editing, content writing, as well as a contagious positive attitude.*

## EXPERIENCE

Audio-Visual Manager

BC Strategies | Tel Aviv | May '19 – June '23

- Daily cross-functional collaboration. Managed a team of five, oversaw, prioritized, and optimized team's workflow, handled troubleshooting and risk assessment of the operational teams
- Product development - implementation of new AI in the company in order to automate different lines of work
- Extensive research in different fields of business
- Transcription, translation, transcreation on a daily basis
- Took part in app development – QA on sound improvement



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L A N G U A G E S , E T C .

### Group Manager

*Dan Tel Aviv Hotel | Tel Aviv | Aug '17 - Apr '19*

- Overviewed and coordinated operations
- Customer success / customer management
- Translated all internal documents into English/ Spanish/ French
- Worked jointly with travel agents/ ministry delegates worldwide
- Trained operations team on software use (Optima)

### Tour Guide

*Marqués de Riscal Wineries | La Rioja, Spain | 2017*

- Tours done in English, Spanish, French, Hebrew
- Wine tasting instructor

### French Auxiliary teacher

*La Rioja, Spain | 2014 - 2016*

- Taught French to students aged 4-18 years old

### Intern

*Institut français | Madrid, Spain | Mar - July '14*

- Linguistics & educational cooperation service
- Writing and translation of documents in French / Spanish
- Project Management with the Cultural Attachée

### Volunteer - Press Department

*Eurockéennes Festival | Belfort, France | 2010 - 2015*

- Redacted press releases
- Managed social networks
- Interpreted press conferences