

## Curriculum Vitae

### 1. Personal Information:

Full Name : Rohullah Durrani  
 Contact : +93 780 30 69 60, 0747 56 21 10/ [rohullah.durrani1991@gmail.com](mailto:rohullah.durrani1991@gmail.com)

### 2. Professional Qualification:

Educational Program	Institution	Year
Master of Business Administration (MBA) in Finance	Bakhtar University of Higher Education	2020
Bachelor of Business Administration (BBA) in Finance	Bakhtar University of Higher Education	2015
Diploma in Information and Technology (DIT) in Hardware	Bakhtar University of Higher Education	2010

### 3. Professional Career Background:

Position	Organization	Period
<i>Finance Manager</i>	HARAKAT- Afghanistan	Apr 2021 – In Progress
<i>Internal Audit In charge</i>	Afghanistan Cricket Board (ACB), Kabul-Afghanistan	Jun 2020 21, Apr 2021
<i>Finance Manager &amp; External Audit Supervisor</i>	Compos Mentis Auditors & Consultants (CMAC), Kabul-Afghanistan	July 2018 May 2020
<i>Financial Analyst Manager</i>	Investonecorps.Inc (ICI) Group of Companies, Kabul-AFG	April 2017 June 2018
<i>Admin/Finance Manager</i>	Watan Social and Technical Services Association (WSTA) - WFP,UNDP, UNCHR Projects, Kabul-AFG	Dec 2014 March 2017
<i>Finance Officer</i>	Green Universal Construction Company (GUCC) WFP & UNHCR fund projects, Kabul- AFG	Jan 2012 Nov 2014
<i>Admin/Finance Assistant</i>	LBG/B&V/JV - Fund Project of USAID, Kabul- AFG	Jan 2009 Dec 2011

### 4. Part Time Translator

- English to Pashto and vice versa
- English to Persian and vice versa
- English to Russian and vice versa
- English to Dari and vice versa

### Accomplishments:

- Community development and human aid project (Translation)
- Translating NGOs or businesses policies and procedures to local and international languages
- Translating agricultural, social, health and economic related documents from international to local languages and vice versa

**5. Language Skills:**

Can speak and write Pashto, Dari, Urdu, English and Russian fluently.

**6. Computer Skills:**

Microsoft Windows, Microsoft office Package, QuickBooks, IT, Microsoft Outlook, Binding, Typing, Internet

**7. Competencies & Personal Attributes:**

<b>Managerial Competencies</b>	<b>Functional Competencies</b>	<b>Personal Attributes</b>
<ul style="list-style-type: none"> <li>✓ Leadership &amp; Teamwork</li> <li>✓ Planning &amp; Organizing</li> <li>✓ Critical thinking &amp; Decision making skills</li> <li>✓ Effective written &amp; Communication skills</li> </ul>	<ul style="list-style-type: none"> <li>✓ Budgeting, Financial modelling and QB</li> <li>✓ Financial planning, analysis &amp; Taxation</li> <li>✓ Internal and External Auditing</li> <li>✓ Translation</li> </ul>	<ul style="list-style-type: none"> <li>✓ Honest &amp; Commercially Aware</li> <li>✓ Respect for diversity</li> <li>✓ Energetic</li> <li>✓ Time management skills</li> <li>✓ Ability to work under pressure</li> </ul>