

Maruhan Son

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Education

- Admiral Farragut Academy **May 2011**
St Petersburg, FL
- Iowa State University **May 2018**
Event Management Ames, IA

Translations Experience

- **At Eil industry [KR → EN]**
Overseas Sales Intern – based in Korea (Oil Chemistry Industry)
 - ✓ Translated company profile introduction
- **At Yulchon [EN ↔ KR]**
Overseas Sales Expatriate – based in Mexico (Steel Industry)
 - ✓ Demonstrated cultural sensitivity and adaptability in working with diverse stakeholders from different backgrounds and cultures
 - ✓ Translated company documents with regard to marketing, finance, and operations to ensure support for sales initiatives
 - ✓ Built and maintained relationships with key stakeholders, including distributors, partners and customers to ensure long-term business success
- **At KAON Group [EN ↔ KR]**
Global HR Manager – based in Korea (IT - STB/Broadband Industry)
 - ✓ Translated, edited and proofread legal contracts and agreements
 - ✓ Translated IT and Technical products brochures and documents

- ✓ Translated HR related documents: regulations, financial, banking, candidates interview, job description
- ✓ Translated official certificates issued by government authorities
- ✓ Conducted worker interviews and made hiring decisions as a supervisor
- ✓ Proactively managed minor labor issues and conflicts

Work History

- **Eil industry** **May 2017 – August 2017**
- **Yulchon** **September 2020 – December 2021**
- **UAN HR** **July 2022 – June 2023**
- **KAON Group** **June 2023 – Mar 2024**

Skills

- Microsoft PowerPoint, Excel, Word
- Basic understanding of Steel, Oil Chem, IT, HR industry
- 10+ years of multicultural experience in North America and Latin America.
- Data Analysis, strong sense of responsibility, interpersonal communication