

Muhammad Tanveer

BS Computer Science

85-G Green Garden Colony Multan, Pakistan

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Summary

Highly motivated and experienced translator with a proven ability to deliver accurate and culturally nuanced translations across English, Chinese, and Russian. 7 years of experience working with diverse subject matters in computer science and beyond. Skilled in utilizing Computer-Aided Translation (CAT) tools to ensure efficiency and consistency.

Languages

- **Native:** Urdu
- **Fluent:** English, Hindi, Punjabi

Experience

Freelance Translator | Innovative Hub Projects | Multan, Punjab | 2017-2022

- Translated a wide range of technical documents, including software manuals, user interfaces, marketing materials, and legal contracts, from English to Chinese and Russian.
- Maintained a high level of accuracy and fluency while adhering to industry-specific terminology and cultural nuances.
- Utilized CAT tools (e.g., SDL Trados Studio, Memsource, Google Translate (for initial drafts or quick reference)) to improve efficiency and consistency.
- Managed multiple projects simultaneously and met tight deadlines consistently.

Education

BS-Computer Science(2018-2022)

Skills

- Translation
- Proofreading & Editing
- CAT Tools (e.g., SDL Trados Studio, Memsource)
- Research & Terminology Management
- Time Management & Organization
- Excellent written and verbal communication skills in all listed languages
- Strong analytical and problem-solving skills
- Cultural awareness and sensitivity

