

# HARSHA SHETTY

Shanti nagar, Mira road, Dist. Thane, Maharashtra 401107 | (H) 9082291213 | harsha.rns@gmail.com

## professional summary

Dedicated German-English translator with years of experience working in various fields including IT, Medical and Legal. Exceptionally accurate translation skills with an ability to handle tight deadlines.

## skills

Fluent in English including colloquialism, business vocabulary and scientific terminology

Experienced with several computer programs including Trados, Internet, Email, MS Office, Adobe, Photoshop

## work history

### Freelance Translator

Feb 2012 - Current

Self employed

- Provide high-quality online German to English translations in various fields ranging from IT, medical, legal and mechanical engineering.
- Meet rigid deadlines and conform to formatting and style guidelines.
- Maintain strict confidentiality concerning clients and translated materials.

### German English Translator

Aug 2008 - Mar 2012

Transwelt Technologies

Bangalore, Karnataka

- Official vendors for SAP, Bosch) Bangalore (Aug 2008- To present) German language translator.
- Translating mechanical engineering documents from German to English.
- Ensuring efficiency in terms of quality and delivery.
- Proof-reading.
- Updating and maintaining company dictionary.

### Associate Consultant

Dec 2007 - Aug 2008

Symphony Marketing Solutions Bangalore

- Entering product data into the company software.
- Analysis of Market research for German Market.
- Handling the entire hair product range for clients like Henkel, L'Oreal etc.
- Corresponding with German counterpart.
- Translating German information into English.

### Research Assistant

Dec 2005 - Nov 2006

Bhaktivedanta Hospital Mumbai

Mumbai, Maharashtra

- Website content development.

- Corresponding with the doctors and consultants of the Hospital and gathering information.
- Responsible for conducting research on the key contents to be included in the website.
- Compiling and editing information to be uploaded in the website.
- Corresponding with the Website developer.

## hobbies and interests

Voracious reader, enjoy cooking and playing chess. Also keenly interested in travelling to different places and observing various cultures.

## references

REFEREES Employment: Mr. Arun Kumar Transwelt Technologies Ltd, Bangalore, India Phone:  
+919880304634

## education

Bachelor: Management Studies  
Mumbai University

March 2002

Completed 7 German language courses from Max Mueller Bhavan, Mumbai (Goethe Institute):  
Germersheim

## languages

English, German, Hindi, Marathi