



Introduction

After several years of experience as a translator and reviewer, I have been in charge of various medium to large localization projects as an inhouse project manager, and as a freelance localizer.

I have been actively involved in linguistic and technical tasks: translation, terminology, linguistic review, quality assurance, help compiling, UI resizing & testing, and multimedia localization.

My areas of expertise are following: computer (networks, CAD, office software, database), international organizations, personal finance, accounting, advertising, marketing, multimedia, and photography.

I have extensive knowledge and experience in following tools: Word, Trados, Photoshop, LocStudio, Help & HTML QA, and RoboHelp.

Freelance translator since 1996

main projects

OECD	2006	<ul style="list-style-type: none"> ❑ Several translation projects in various fields (agriculture, IT, employment, telecom) 	Word
Google	2001-2005	<ul style="list-style-type: none"> ❑ Approx. volume: 75,000 words ❑ Translation, Linguistic Review, and Project Management. ❑ Translation of Web pages, user interfaces, and marketing materials for various Google products (AdWords, AdSense, Picasa, etc.). ❑ Areas: Advertising, Digital photography, marketing, training materials. ❑ Approx. volume: 1,000,000+ words 	Word, Catalyst, Trados
Microsoft	2001-2006	<ul style="list-style-type: none"> ❑ Translation and Review (WU, Media Player). ❑ Resource localization, translation of training materials. ❑ Areas: Training materials, multimedia, system updates. ❑ Approx. volume: 600,000 words 	Word, LocStudio, Trados, TagEditor, Helium
Visio	2000	<ul style="list-style-type: none"> ❑ Translation, Review, and Project Management. ❑ Help compiling & Testing. ❑ Areas: CAD, software development, networks, HVAC, architecture. ❑ Approx. volume: 800,000 words 	MS Developer Studio, Visio Localizer, Office, Trados, Help Workshop, HTML QA
UBS	1999-2000	<ul style="list-style-type: none"> ❑ Translation and technical writing for personal finance applications. ❑ Approx. volume: 100,000 words 	Word
Intuit/ISE	1996-2000	<ul style="list-style-type: none"> ❑ Translation, Review, and Project Management of several Quicken versions in French. ❑ Translation/adaptation of the UI, help compiling, translation and technical writing of the printed documentation. ❑ Localization of multimedia materials (creation of .AVI files, synchronisation). ❑ Areas: Personal finance, accounting. ❑ Approx. volume: 800,000 words 	Office, MS Project RoboHelp, Help Workshop, HTML Workshop, HTML QA Adobe Premiere, Photoshop

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other references

Adobe	Digitas	Matranet	Novell
Autodesk	Intel	Mission Software	Symantec
Baan	Kodak	SolidWorks	3Com

Gecap SARL: 1992-1995

As a project manager, I was responsible for supervising medium to large localisation projects from the initial quote to the final delivery to the customer.

Main projects:

- Quicken 4.0 - Intuit (1995)
- Visio Business 4.0 - Visio (1995)
- ReportSmith 2.0 - Borland (1995)
- WP Works 2.0 - WordPerfect -1994)
- Visio AMS - Visio (1994/95)
- Quest 1.0 to 3.0 - Gupta (1992 to 1994)
- WP Presentations - WordPerfect (1993)
- WordPerfect 6.0 (DOS & Windows) - WordPerfect (1992)
- MSP - Agfa (1992)

Readme: 1991-1992

I was first hired as a translator and was progressively trained to the various tasks involved in the localisation process: terminology management, creation of style guides, linguistic review, screenshots, help comping and testing, resource localization and resizing.

Main areas: Production Control (Bull, Baan) ; Workflow (Delrina FormFlow) ; Networks (Novell, Network General), Databases (Gupta Quest).

University Background

- ESIT (Ecole Supérieure de Traducteurs et d'Interprètes) - Paris: June 1991
- Diplomas of both British and German Chambers of Commerce in Paris - June 1990
- Maîtrise LEA (Langues Etrangères Appliquées) - Paris: June 1988

Equipment

Hardware

PC Athlon 3,5 GHz + 1GB of RAM, Hard Disk 100 GB
External Drive for Backups
DSL connection

Software

OS: Windows 2000 Pro + Windows XP
Desktop: MS Office
DTP: FrameMaker
Other: Trados, PhotoShop, PaintShop, Panda
Antivirus, ZoneAlarm