

LAILY VILMA ESPINOZA SALVA

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I. Personal Information

Date of birth : October 6th, 1981
Place of birth : Lima – Peru
Peruvian I.D : 41179858

II. Professional Qualification

Universidad Ricardo Palma
Humanities and Modern Language School

Degree: (Bachelors of Licentiate Degree): Translation and Interpreting (English-Spanish, German-Spanish)

Member of the Professional Board of Peruvian Translators and Interpreters under the register number 0410

Participant of the Proz Second Conference in Santiago – Chile (August 21st 22nd 2009). <http://www.proz.com/>

III. Technical Studies

ICPNA (Instituto Cultural Peruano Norteamericano)
Basic, Intermediate, Advanced English and English Teaching Techniques (Methodology)
CEPS UNI (Center of Studies and Social Projection of the UNI)
Windows XP, Word, Excel, Power Point, Internet.

IV. Work Experience

December 2007 – Present

CB&I – Peru LNG Project
www.CBI.com

HR Department
Duties and responsibilities: HR Coordinator
Visa Processing Assistant
Travel Coordinator
Mobilization & Demobilization Coordinator
Translator

January 2007 – April 2007

Longport Security Aviation - Lima-Perú
<http://www.longportsecurity.com>
Duties and responsibilities: Continental Airlines security agent

***** Work & Travel Program *****

December 2005-april 2006

Mc Donald's - Columbus, Ohio USA
Duties and responsibilities: Counter
Wendy's Int. - Columbus, Ohio USA
Duties and responsibilities: Counter

December 2004-march 2005

Nationwide Insurance Company- Columbus Ohio USA
Duties and responsibilities: Maintenance service

December 2003- march 2004

Cross Country Inn - Columbus, Ohio USA
Duties and responsibilities: Maintenance service
Nationwide Insurance Company- Columbus Ohio USA
Duties and responsibilities: Maintenance service

V References

BERIT KJAER
HUMAN RESOURCE MANAGER (EXPATS)
CBI COLOMBIANA
Phone: +57 350 870 2296

ANTHONY DAWSON
CB&I, Administration Manager
Peru LNG Project Team,
Phone: 51-1-705-9105/ 51-1-705-9100 (Lima)

DAVID GAINSFORD
MANAGER – ORGANIZATION DEVELOPMENT
THE WOODLAND CB&I
Phone (1 – 832) 513 1446

JIM ROTH
Nationwide Insurance - Columbus Ohio - USA
Phone: (1 - 614) 433 0212

GARY BAUMGARTNER
CSI - Columbus Ohio – USA
Phone: (1 - 614) 596 7122

SUSAN GILMORE
Mc Donald – Worthington Ohio - USA
Phone: (1 - 614) 419 9549

LAURA M. BAILEY
Wendy's Int. – Worthington Woods Blvd Ohio – USA
Phone: (1 - 614) 847- 0406