

Native speaker of English, with excellent skills of writing and speaking.  
Fluent in Spanish, French, Italian, & Esperanto, with good writing and speaking skills in them all.  
Experienced in preparing & teaching language lessons.

Following 3 years of formal Spanish study & 2 years of study in Argentina, I studied numerous western European languages for 9 years. I am now pursuing a Bachelor-of-Arts degree in linguistics, with emphasis on French and Spanish, through the University of South Africa.

**Language instructor**                      Daily Dose English Program                      Caldwell, Idaho

- I am a competent, adaptable teacher. For 4 years I taught English to foreigners from various countries. By tailoring my lessons to the needs of the students, I was able to prepare some of them to participate in parent-teacher conferences at their children's schools, while enabling others to interview for jobs and to communicate in a work environment.

  

**Senior secretary of properties**                      COPIJSUD                      Buenos Aires, Argentina

- I speak and write Spanish at a professional level. I studied Spanish for two years in a Spanish-speaking country. I also translated instructional manuals from English to Spanish.
- I have management and negotiation skills. I managed property rentals and wrote contracts for a large organization throughout the province of Buenos Aires. I negotiated contract terms, saving the organization 10% on housing costs without sacrificing quality.

  

**Security engineer / Writer**                      The Safe House                      Meridian, Idaho

- I have excellent written communication skills. I've published 20 articles in industry journals, complete with annotated photographs and illustrations. Several of these articles have been reviewed positively by other writers in the industry.
- 9 years of experience have made me very good at recognizing problems and solving them. I noticed, for example, that a keypad on an unguarded exterior door was of a model less secure than the situation called for. I addressed the weakness by selecting a different keypad for this application.
- I pay attention to vital details. Having repaired 1,300 safes and vaults with a focus on maintaining their security and on keeping their emergency exit devices operational, I've become an expert on keeping security and safety equipment running properly.

  

**Security analyst**                      Adecco Engineering & Technical                      Boise, Idaho

- I make sense of complex information. I worked in a technical environment for 5 years, analyzing sophisticated network protocols and cryptographic algorithms. As a result, I improved upon numerous security implementations. For example, I discovered a severe weakness in an authentication protocol and proposed a solution. My efforts resulted in progressively more secure products over a 5-year period, enabling my client to make \$40 billion per year with public-sector customers.