

# Orlando Guzmán Godoy

Nationality: Spanish  
Birth Date: Dec. 18 1958  
Marital Status: Married.

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## Education

Bachelor of Computer Science. UPES. El Salvador  
1984.  
CLP Certified Lotus Professional v 4.6. EUA 1995.  
Certified Information Systems Auditor (CISA).  
ISACA, EUA 1996

## Qualifications:

### MANAGEMENT:

Definition of Investment and Development Strategies  
IT Budget Writing and Control.  
Definition of Service Continuity Strategies.  
Alignment of IT with the Business Processes.  
Manage of IT Human Resources.  
Definition and Deployment of IT Balanced Scorecards Indicators.  
Communication and Crisis Management.

### ORGANIZATION:

Risk and Impact Analysis.  
Experience in Groupware, Business Intelligence, KM and News Broadcasting Deployment.  
E-Learning Platform Implementation.  
Extensive experience in analysis, planning, organization and deployment of information systems.  
Adapted to different kinds of business and government management.  
Experience in project management in large geographical areas.

### DEVELOPMENT:

Development and implementation of BCP (Business Continuity Planning).  
Development, administration and deployment of Lotus Domino environments.  
Web Development.

## Languages

Spanish native, English fluent, French fluent

## Experience

2005-2007

### Consejo Evangélico de Madrid (CEM)

Evangelical Council of Madrid.  
Madrid, Spain.  
9/2005 - 6/2007

#### Projects:

- ❖ *Development of website named "BibliotecaProtestante.com" (Dreamweaver, Flash, Domino)*
- ❖ *Creation of management software for Libraries. (Lotus Notes)*

IT Consultant

IT Advice, Management of web projects.

### ALARES S.A.

A private social services company.  
Madrid, Spain  
4/2006 – 10/2006

IT Consultant

IT Advice, web project management, IT Audit.

Projects:

- ❖ *IT Audit*
- ❖ *Definition of IT architecture*
- ❖ *Writing of RFP and IT outsourcing negotiations*

## **EUROVENDEX**

A sales force outsourcing company.

Madrid, Spain

10/2005- 12/2005

Projects:

- ❖ *E-Learning course (Macromedia Authorware)*

IT Consultant  
IT Advice.

2001-2005

## **HUMAN GROUP S.A.**

A Human Resources outsourcing corporation. 120 branches with 1,300 permanent employees and more than 30,000 temporary employees.

Madrid, Spain

3/2001 – 9/2005

Chief Information Officer (CIO)

Design and implementation of the Systems plan. Responsible for the alignment of IT with the Business Processes. Staff: 12 permanent employees, 15 temporary employees (average).

Projects:

- ❖ *IT General Plan*
- ❖ *DW (Data Warehouse)*
- ❖ *DRP (Disaster Recovery Planning)*
- ❖ *BCP (Business Continuity Planning)*
- ❖ *Design of IT Architecture. Platform Virtualization*
- ❖ *Writing of Security procedures, policies and controls using COBIT*

Software used:

Mind Manager, Visio, MS Project, BrioQuery (Data Mining) , CaseWise (Case Tool), Qlikview (business intelligence tool), Oracle, SQL, Visio, Adobe Photoshop, Flash, Dreamweaver, LearningSpace, Quickplace, VMware, Solaris, Linux, Office, StarOffice.  
COBIT, Métrica, MAGERIT, MEHARI, CMMI

2000-2001

## **COREBASE.**

An IT outsourcing company.

Madrid, Spain

5/2000 – 3/2001

Projects:

- ❖ *IT Audit of Grupo Alta Gestión*
- ❖ *Project management*
- ❖ *Project of migration to Windows 2000 in Telefonica Spain*
- ❖ *Development of contact center software for CanalWork (Lotus Notes)*
- ❖ *CV follow-up program for Grupo Recoletos (Lotus Notes)*

Technical Director

Project management and coordination, budgets and HR.

Software used:

Ms Project, Visual Basic, Oracle, Lotus Notes, COBIT, Métrica

1997-2000

## **National Commission for Government Modernization**

(Comisión Nacional para la Modernización del Estado).

El Salvador

3/1999 – 2/2000

Projects:

- ❖ *National Action Plan for the Y2K problem ( "awareness" plan)*
- ❖ *Training days for government institutions*

IT Consultant  
IT Advice.

Software used:

Ms Project, Visio, Notes, Office, PowerPoint.

**EMBASSY OF EL SALVADOR** (*Salvadoran Foreign Affairs Ministry*)  
Washington DC, USA  
09/1997 – 05/1999

IT Consultant  
IT Advice, IS Architecture design, IS implementation in Washington, Deployment of their intranet and WAN in the US.

Projects:

- ❖ *Intranet in the US*
- ❖ *IS Architecture design and deployment*
- ❖ *Deployment of their WAN and their VoIP with all Salvadoran Consulates in the US*
- ❖ *Software program for Control and tracking of Salvadoran delinquents in the US with a data exchange with the INS / FBI and the Salvadoran Government ( Lotus Notes)*
- ❖ *Internal Newsletter program (Lotus Notes)*

Software used:

Lotus Domino, Notes, Dreamweaver, JavaScript, Visio, Office, Ms Project

Other:

UNESCO's IIP (Intergovernmental Informatics Programme) Delegate  
Paris, France 1992.

## Memberships

CISA- ISACA

IEEE

The New York Academy of Sciences

Lotus Business Partner