

### **CONTACT INFO**

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### **CAT TOOLS**

**EXPERTISE** 

Hospitality

**Business & Finance** 

**HR** Training Materials

# Proficient with SDL Trados and MultiTerm; used on an ongoing basis

# Lunar Sun (Sun Jing)

Co-Founder and Senior Translator of E&C Translation

- M.A. in International Relations, Nanyang Technological University (NTU), Singapore, and B.A. in English Translation, Zhengzhou University, China
- Five year experience in translation with over 2,000,000 words
- NAATI Certified One-Way Translator from the English Language to the Chinese Language
- Regular translator for McKinsey & Company, a global management consulting firm (on a daily basis)
- 200,000 word translation of HR training materials (Six Sigma, Lean Manufacturing, etc.)

## Work experience

May 2006 – Present	Co-Founder and Senior Translator of E&C
	Translation
July 2005 – April 2006	Senior Translator of Jiangsu Sunyu Information
	Co., Ltd.

### Expertise

- Regular translation for McKinsey & Company, a global management consulting firm (on a daily basis).
- 200,000 word translation of HR training materials (Six Sigma, Lean Manufacturing, etc.)
- Localization of the websites of hotels managed by Starwood Hotels and Resorts Worldwide (10,000 + words)

## **Education and Training**

- Nanyang Technological University (NTU), Singapore July 2004 to June 2005 S. Rajaratnam School of International Studies (RSIS) M.A. in International Relations GPA: B+ , top 5 (total students No. 40) Great honor with outstanding academic results to write the dissertation
  Zhengzhou University, China Sept. 2001 to June 2004 Foreign Language & Literature School B.A. in English Translation GPA: A- , top 2 (total students No. 47)
  NAATI Certified One-Way Translator from the Oct. 2004
  - English Language to the Chinese Language