

Tatiana Cristina Botelho dos Santos

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Aim

Translation and Localization

WORK HISTORY

Future Group

Over the Phone Interpreter for the U.K. clients

Mar. 2020 – current days

Autonomous Translator

- Translations in many different areas.
- Last jobs
 - Translation of Scientific articles from USP (Federal University of the State of São Paulo) for international journals.
 - Translation of marketing material for the release of a new product.
 - Translation of services contracts of two major insurance companies specialized in travel insurance.
 - **Portfolio is available for further information**

June/2008 – current days

Remote Evaluator for English Proficiency

- English evaluation for candidates under selection processes for two Human resources companies in São Paulo. Evaluations are made through Skype, Telephone or any other software available. After the evaluation, I present a report to the company with a detailed description of the candidates' abilities in the language.

March 2008 – current days

Interpreter

- Interpreting jobs in events and festivals.
- Last jobs
 - Interpreter for companies as Toyota, John Deere, IBM, among others. Attending events with foreigners while in Brazil.
 - Festival Mix Brazil 2009 (Nov.2009)

- Interpreter and Portuguese Teacher for Pulsar Production (Mar – May 2010)

June/2008 – current days

Asset English Center

Unit manager

February 2017 – current days

Pedagogical Coordinator

Feb. 2014 – Feb.2016

Wise Up Indaiatuba

Coordinator

March 2012 – January 2013

Colégio Brasil Bittencourt Indaiatuba

Bilingual teacher

August 2010 – December 2011

Ccli – Centro de Consultoria linguística

Language Consultant / translator / teacher

- Responsible for translation and localization of texts from various clients and various areas.
- Translation Team Supervisor
- Tutor for translation tools and localization techniques.

Oct 2006 – Nov 2009

Across In Company

English Teacher

Oct/2005 – Oct/2006

*More items, companies information and other information upon request.

Professional activities started in 1988.

Education:

- Faculdade Anhembi Morumbi – HR Management – last semester(paused)
- Faculdade de Belas Artes de São Paulo – Industrial Design – Product Project(1993-1996)
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Professional Courses and others

- Total quality service – SEBRAE – Feb 2000 – Jan 2001
- Many different courses in the language teaching area, team management and customer service since 1988.

EXTRA KNOWLEDGE

- TOEIC 970 and TOEFL 110
- Advanced Wordfast

Professional References

- Ulisses Zago – executive, Genesis Consulting
- 85 981042779

- Saulo Boccanera – Business owner
- 11 938032496

- Flavia Lima – English Teacher.
- 19 994851988