



Konrad Rafałowicz

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Objective

I am seeking a position where my skills and experience will be further developed and utilised. Having reached the peak of my career at present work I am willing to fully commit to my future job, prove my knowledge and qualifications and make them useful for my new employer.

Work experience

Commune Primary School and Nursery
Unit in Czarny Bór

September 1997 — Present

Teacher

- Performed general teacher's duties and administrative tasks.
- Application and implementation of rules, regulations and directives from the fields of School Legislation, Criminal Law as well as Family and Guardian Law.
- Human resources management.
- EU projects.

Higher School of Management and
Entrepreneurship in Wałbrzych

October 2007 — Present

Academic teacher

- Subjects taught include English, Methodology of teaching English, Academic writing, Translations, Modern Technologies in teaching English, Vocabulary.

Qualifications

- Certified English teacher.
- Certified English translator.
- Computer skills (Microsoft Office, SDL Trados, Wordfast).
- Driving licence cat. B.

Education

English Philology

October 2000 — June 2005

University of Opole

Obtained the MA degree with GPA 4.0

University of Wrocław

Subjects learnt included: Trade terminology, Contracts translation, Business correspondence, Sworn translations, EU translations, Business documents translation, Polish language stylistics.

Interests

Rock music, Tourism, Historical literature, model ships.

References

Mrs. Anna Dziewit, Headteacher of the Primary School and Nursery Unit in Czarny Bór

Email: gszzp@onet.pl

Phone: +48-74-8450-579

Mr. Bogusław Bałuka, Dean of the Higher School of Management and Entrepreneurship in Wałbrzych

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"I agree to the processing of personal data provided in this document for realising the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation)."