

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION**

Name **KOSTADINOVA, MAYA**  
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Bulgaria**  
Telephone **+359 884 789 917  
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E-mail **mayakostadinova4@gmail.com**  
  
Nationality Bulgarian  
Date of birth 28.03.1975

**WORK EXPERIENCE**

**March 2008 - present**

Lingua Eurasica LLC  
Translation and localization industry

Managing Director  
Managing translation project workflow

**April 2008 – present**

Fides Interconsult Ltd  
Translation and localization industry

Certified translations from English and Simplified Chinese into Bulgarian

Terminology sphere – engineering, law, contracts, patents, certificates, commerce, insurance, telecommunications, construction, automotive, medicine

**July 2003 – present**

Prevodi BG Ltd  
Translation and localization industry

Certified translations from English, Simplified Chinese, Russian into Bulgarian

Terminology sphere – law, automotive, IT, software, medicine, pharmacy, insurance, European Union materials and documents, beauty and healthcare

**January 2003 – July 2003**

National Trade and Banking School – Sofia

Teaching English into Bulgarian commerce and banking sphere translations to graduate level students

**February 2002 – January 2003**

MD 2000 Ltd  
Education

Teaching English and Multimedia to children from 4 to 18 years of age

**January 2000 – July 2001**

Bulgarian Haemophilia Society  
Haemophilia patients organization

Technical Manager and translator

Developing an online national patients database network  
Translation of medical and pharmacy texts to be used by doctors and patients

**EDUCATION AND TRAINING**

1998 – 1999  
University of Veliko Tarnovo  
Applied Linguistics  
Master's Degree

1994-1998  
University of Veliko Tarnovo  
Major in Chinese Literature  
Major in English Literature  
Bachelor's Degree

1994 – 1997  
University of Veliko Tarnovo  
Minor in Business Administration

1989-1994  
English Language School

**PERSONAL SKILLS  
AND COMPETENCES**

Winner of poetry contests  
Published poetry and fiction author  
Content editor  
Blogger

I am a well-rounded and dynamic multilingual expert, a self-starter with solid international experience.

Clients include:

Bulgaria's ministerial bodies  
Point Services Ltd – Denmark  
Yamagata Europe - Belgium  
Old Town Apartments – UK  
Quench Bath and Body - USA  
Sopharma Ltd – Bulgaria  
Ivora Ltd - Bulgaria

**MOTHER TONGUE**

**Bulgarian, Russian**

**OTHER LANGUAGES**

**ENGLISH**

- *Reading skills*
- *Writing skills*
- *Verbal skills*

EXCELLENT

EXCELLENT

EXCELLENT

**SIMPLIFIED CHINESE**

- *Reading skills*
- *Writing skills*
- *Verbal skills*

EXCELLENT

EXCELLENT

EXCELLENT

**TECHNICAL SKILLS  
AND COMPETENCES**

MS Office  
Adobe Acrobat  
SDL Studio 2014  
Star Transit  
Wordfast

**DRIVING LICENCE(S)**

Clean driving license

**REFERENCES**

Mr Anders Helleshoj  
Managing Director at Point Services – Denmark  
Email: anders@pointservices.dk

Mrs Sonya Vardanian  
Manager at Prevodi BG Ltd - Bulgaria  
Email: karinood@abv.bg