

Resume
Bhuwan Gautam, MPA
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EDUCATION

Westfield State University
Westfield, Massachusetts

Masters of Public Administration
(Non-Profit/Public Management)
2014-2016 GPA: 3.89

Western New England University
Springfield, Massachusetts

Bachelor of Liberal Arts
(Integrated Liberal Arts Program)
2012-2014

Tribhuvan University, Nepal
Birtamode, Nepal

Bachelor of Business Studies
(Accounting)
2001-2004

EXCEL LINGUISTIC

Per-Diem Nepali interpreter

01/ 2015 to Present

- Provide simultaneous interpretation service during PCA new hire orientation
- Use equipment to pair among multiple receivers

CATHOLIC CHARITIES AGENCY OF BOSTON

Per-Diem Nepali Interpreter

12/2010 to Present

- On site and over the phone interpretation for health, education and legal.
- Document translated up to 200 pages.

TRANSFLUENCI, Springfield

Per-Diem Nepali Interpreter

06/ 2009 to Present

- Medical, legal and educational on site interpretation
- Document translations

Managing Editor

12/2015 to Present

Non-Resident Bhutanese

- Spearheaded the team editorial team building, hosted and moderated the webinar sessions.
- Collaborate with editor-in-chief to determine contents and news publications.
- Oversee the content creation and troubleshooting the technical issues.
- Update the blog periodically.

RESEARCH EXPERIENCE

Co-Investigator

01/ 2017 to Present

Harvard T.H Chan School of Public Health-Harvard University

NIH Funded Grant titled “A Life Course Approach to Mental Health of Older Refugees: A Community-Based Participatory Action Research Study”.

- Provide guidance and expertise on both micro and macro-level factors that impact the well-being of refugees
- Provide strategies to engage with refugee groups as equal partners in the research process.
- Collaborated on writing a grant proposal to study the well-being of older refugees.
- Assisted in the design and implementation of the study in the Bhutanese community.
- Assisted preparing job description and recruitment process for research assistants.

Co-Investigator

01/2016 – Present

NIH-funded research that uses a community-based participatory approach to study the implementation and effectiveness of a family strengthening intervention for refugee families. Study Title: “Advancing Health Disparities Interventions Through Community-Based Participatory Research project among Bhutanese and Somali Bantu population in Boston and Springfield.”

- Act as a community liaison between Harvard SPH and Bhutanese community for the project conceptualization, design, and dissemination.
- Form community advisory board, attend meetings with research team and provided feedback.
- Assisted RA and family interventionists in identifying participants for the study.
- Troubleshoot any issues that may arise in the community during the research period

Research Assistant

06/2016 – Present

University of Massachusetts Amherst, School of Nursing

Study Titled: “Designing community-based mental health intervention to reduce depression and stress among Bhutanese refugees resettled in Massachusetts.”

- Translated qualitative interview questions, and IRB documents from English to Nepali
- Mapped community resources, assisted the research team in identifying research participants.
- Transcribed focused group discussions notes, informed consents and other documents.
- Participated in research design and troubleshooting issues in the research fieldwork.
- Reviewed the focus group discussion summary and provided inputs to the PI.