

Michail Kefalakis**Personal Details**

Nationality: Greek

Mobile: +30 6973688291

Email: kefalak@gmail.comWeb site: www.kefalakis.tk**Languages**

- Native language: Greek
- Excellent level in: English, French
- Fluent in: Spanish, Italian
- Basic knowledge: German, Russian

Technical Skills

- MS Windows, MS Office, Linux, OpenOffice, CorelDRAW, Autocad, CATIA, 4M Suite
- Mechanical Design, CAD/CAM, CFD, Aero-thermodynamics, Turbomachinery
- VBA, Fortran 95, MPI, Java, VBScript, Mathematica, HTML
- TCP/IP networking and services, network security

Personal Skills and Abilities

- Excellent interpersonal and organisational skills
- Excellent oral, written and presentation skills
- Excellent educational skills
- Ability to work under pressure with short deadlines, ability to work without supervision

Employment**2008-present****Hewlett-Packard Hellas**

Technology Services Solution Support. Evaluation of Requests for Proposals, writing Proposals, improvement and automation of work processes

2007**Greek army**

Network administrator in a command centre. Network infrastructure optimization. Hardware and software support.

2001-2006**National Technical University of Athens
Laboratory of Thermal Turbomachines**

Turbomachinery component design. Experimental facility construction and component testing. Experimental setup. Data reduction and presentation of experimental results. Communication and collaboration with European partners. Parallel computer programming, server setup and administration. Teaching to undergraduate students.

Freelance

Teacher of computer programming and use to adults and students. Electro-mechanical design in construction works. Information technology consulting to individuals. Personal computer setup and trouble-shooting. Translation services.

Education**1995-2001****National Technical University of Athens**

Department of Mechanical Engineering (graduation 8.55/10)

1991-19943rd high school of Cholargos (graduation 19.6/20)**Interests**

Foreign languages, travelling, science, sailing, cinema, wine