

FREELANCE TRANSLATOR CV

TRANSLATOR INFORMATION



§ Name : CORNELIUS AGUNG BUDISATRIYO
§ E-mail : cornelius_ab@yahoo.com
§ Web : <http://alima.web.id>
§ Mobile : 0815-841-99-700
§ Address : MABAD II/17, Srengseng-Sawah,
Jagakarsa, Jakarta 12640
§ Date of Birth : 16 April 1977
§ Nationality : INDONESIA
§ Mother Tongue : Bahasa Indonesia
§ Association : Association of Indonesian Translators
(*Himpunan Penerjemah Indonesia*)

TRANSLATION SERVICES

- § Specialization : English to Bahasa Indonesia *vice versa*
§ Objectives : Deliver the meaningful words, fast and efficient translation service, optimal delivery time, non-disclosure commitment, always satisfied customers, and standard Indonesian prices.

RELATED COMPUTER APPLICATION SKILLS

- § Standard : Microsoft Office (Word, Excel, and Power Point and Front Page)
§ Supporting : Adobe Acrobat Pro, Adobe Photoshop,
§ CAT Tool : SDL Trados, Wordfast Classic
§ Programming : HTML, php and mySQL
§ Internet : Content Management System (Joomla and Wordpress), major browsers

PRIMARY WORKING AREAS

- § **Business & Bank**
Business contracts, balance sheets, annual reports, prospectus, marketing tools, sales information, article clippings
- § **Mining (Oil & Gas, Coal)**
Mining permit, supply agreement, mining contract, insurance claim extension, official correspondence, field survey reports
- § **Education**
Curriculums, diplomas, reports, university and college info, theses, course description, research results, administrative plans
- § **Content Management System**
General internet contents: safety driving, company profile, art and craft, architectural (interior and exterior), information technology, forestry and environmental issues, etc.
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